कार्यालय प्राचार्य
स्व. डारन बाई तारम शासकीय महाविद्यालय गुरूर
जिला – बालोद, छ.ग, भारत
(हेमचंद यादव विश्वविद्यालय दुर्ग, छत्तीसगढ़, भारत से संबद्ध)

Ph No : 07749 – 265461   Email : gururgovernmentcollege@gmail.com   Website : gcgurur.org.in

Value added course – Basic computer course BCC-02

कार्यालय प्राचार्य, शासकीय महाविद्यालय गुरूर
जिला – बालोद, छ.ग, भारत
(हेमचंद यादव विश्वविद्यालय दुर्ग छत्तीसगढ़, भारत से संबंध)
Ph No : 07749 – 265461   Email : rururrovernmentcollege@gmail.com   Website : NAAC.org.in

Activity Report

Session ...2023 – 24

गतिविधि का नाम	Value Added Course on "Basic computer course" (BCC-02)
दिनांक/अवधि एवं समय	25th September – 21st October-2023
आयोजक समिति या विभाग का नाम	"Political science department & Computer science department"
आयोजन कक्ष/स्थान	(04) – Computer Lab
गतिविधि आयोजन का उद्देश्य	"छात्र-छात्राओं को कम्प्यूटर का ज्ञान कराना, कम्प्यूटर चलाना सिखाना"
गतिविधि के प्रकार	"सह-पाठ्यक्रम विधि"
संक्षिप्त जानकारी	स्व. डारन बाई तारम शासकीय महाविद्यालय गुरूर से संचालित एम.ए. राजनीति विज्ञान I/III semester के छात्रों को computer science department के सहयोग से कम्प्यूटर की मौलिक जानकारी प्रदान करना कम्प्यूटर के हार्डवेयर और सॉफ्टवेयर के घटकों के कार्य को पहचाने, कम्प्यूटर और शब्दावली के बुनियादी घटकों को पहचाने, छात्रों को एम.एस ऑफिस – एम.एस वर्ड और एम.एस पावर्पॉइन्ट के उपयोग से परिचित कराना आदि।
प्रतिभागियों की संख्या	(34) – M.A. Pol.sc. I sem – 15 M.A. Pol.sc. III sem – 19
संलग्न – फोटो,समाचार कटिंग, प्रतिभागियों की सूची, अन्य	इत्यादि था, वेल्यू एडेड कोर्स की syllabus-छात्र-छात्राओं की पंजीयन सूची, छात्र-छात्राओं की उपस्थिति, प्रमाणपत्रों की छायाप्रति।

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Principal
Principal
Government College Gurur
Dist. Balod (C.G.)

" अनुमति हेतु "

प्रति,

प्राचार्य,
शासकीय महाविद्यालय गुरूर,
जिला - बालोद (छ.ग.)

विषय - राजनीति विज्ञान विभाग एवं कम्प्यूटर विभाग के
संयुक्त तत्वावधान में Value Added Course के
सम्पन्न करने की अनुमति बाबत् ।

महोदय,
विषयांतर्गत लेख है कि शासकीय महाविद्यालय गुरूर
के संचालित राजनीति विज्ञान विभाग एवं कम्प्यूटर विभाग के
संयुक्त तत्वावधान में एम.ए. राजनीति विज्ञान प्रथम/तृतीय
सेमेस्टर के छात्र-छात्राओं हेतु Value Added Course
का आयोजन दिनांक - 25.09.2023 से 14.10.2023 तक
समय - 3.00 बजे से 4.30 बजे तक सम्पन्न होना है। जिसके
निसके लिए अपनी अनुमति प्रदान करने की कृपा करे. जिसे
संबंधित छात्र-छात्राएं कम्प्यूटर की बेसिक जानकारी प्राप्त
कर सके साथ ही PPT. presentation बनाकर बनाने में
सक्षम हो सके ।

सादर धन्यवाद !

दिनांक - 22/09/2023
स्थान - गुरूर

भवदीय
डॉ. योगेन्द्र कुमार ध्रुव
विभागाध्यक्ष राज० विज्ञान विभाग
शासकीय महाविद्यालय गुरूर
(छत्तीसगढ़)

संलग्न -
① समय सारणी की
छायाप्रति
अनुमति प्रदान की जाती है

22-09-23
Principal

|| सूचना ||

दिनांक :– 22.09.2023

स्व. डारन बाई तारम शासकीय महाविद्यालय के एम.ए. राजनीति विज्ञान प्रथम एवं तृतीय सेमेस्टर में अध्ययनरत छात्र–छात्राओं के लिये वेल्यू एडेड कोर्स (बेसिक कम्प्यूटर कोर्स) कराया जाना है जिसके लिये दिये गये गूगल फार्म पर सभी छात्र–छात्राएं अनिवार्य रूप से अपना पंजीयन करा लेंवे।

विभागाध्यक्ष
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Principal
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Dist. Balod (C.G.)

= Syllabus =

VALUE ADDED COURSE

SESSION 2023-24

01. Name of Course: - "Basic Computer Course"

02. Name of Department – Political Science

03. Course Objectives & Course Outcomes: -

Code :- BCC02
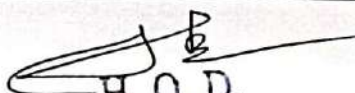
Date – 25/09/2023 to 21/10/2023

Duration :- 30 Hours
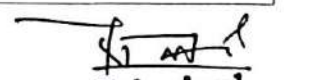
Time - 3:30 pm to 4:30 pm

COUSE OBJECTIVES	COUESE OUTCOMES
➤ Identify the function of computer hardware & software components . ➤ Recognize the basic components of computers and terminology . ➤ To familiarize students with the use of MS Office-MS Word & MS PowerPoint .	➤ Student will understand the basic terminology used in computer course . ➤ Student will come to know the basics of how does computer work . ➤ Understanding the concept of input and output devices of Computers .

Module 1	Module 2	Module 3
Introduction to Computers - Definition - Types, Generation, Advantages , Disadvantages, Input and output device ,Windows Concepts , Desktop, Taskbar, Start Menu, My Computer, Recycle Bin , Functions keys .	**MS OFFICE –** **MS WORD** - Shortcuts keys, Creating and editing word documents, formatting documents – aligning documents, indenting paragraphs, working with tables, formatting text in tables, inserting and deleting cells, rows and columns, use bulleted and numbering, working with header and footer, adding page number, Word art, working with pictures	**MS OFFICE –** **MS POWERPOINT –** Creating presentation, working with slides, different types of slides, selecting background and applying design, adding sound and movie working with table, playing a slide show .

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04. SYLLABUS :-

05. Reference Books :-

01. Introduction To Computers" by Ms Shikha N. Gyal

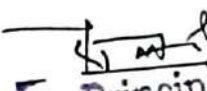02. "A First Course in Computers" by Sanjay Saxena

03. "An Introduction to Computer Studies" by Noel Kalicharan

04. MS-Office 2010 Training Guide by Satish Jain, M. Geetha

NOTE :- FINAL TEST 21/10/2023

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VALUE ADDED COURSE

SESSION – 2023-24

MA POLITICAL SCIENCE 1ST SEM

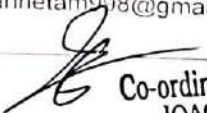| S.NO	NAME	E-MAIL	CONTACT	MARKS
1.	Pratibha	pratibhapatel212002@gmail.com	9329501602	29 / 30
2.	DHANESHWARI thakur	dhaneshwarithakur138@gmail.com	6260145416	18 / 30
3.	Lukeshwari	लुकेश्वरी52002@gmail.com	9301063276	14 / 30
4.	Laxmi sahu	ls9370636@gmail.com	9691768499	22 / 30
5.	Dhaneshwari	kalpanayadavdhanora@gmail.com	6267650367	25 / 30
6.	Menka sahu	Menkasahu 0112@gamil com	8319646377	19 / 30
7.	Tukeshwari	Tukeshwari 138@gmilcom.	6268178797	23 / 30
8	Omshashi	Omshashi2202@gmail.com	8641036586	22 / 30
9.	Domeshwari	Domeshwarithakur 375@gmail.com	9399146485	18 / 30
10	Kalpana	kalpanabandheb@gmail.com	7723008914	15 / 30
11	priyanka	ps5843370@gmail.com	9302801098	27 / 30
12	Gayatri gayten	Gayatri gayten70@.com	7089569251	18 / 30
13	Yogeshwari	Bhartiyadavmoti@gmail.com	8305639808	27 / 30
14	Yushu sahu	yushu092002@gmail com	8839591463	27 / 30
15	pratima sahu	ps267750@gmail.com	9098898237	20 / 30
16	Sahil khan	sahilkhan7898848334@gmail.com	7898848334	22 / 30
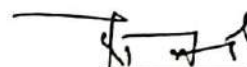
17	Nikhil Kumar	nikhilkumar6268801626@gmail.com	6268801626	21 / 30
18	Vidyabharti	vsahu7868@gmail.com	9302801098	25 / 30
19	Dineshwari	monathakur46641@gmail.com	8964844568	24 / 30

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VALUE ADDED COURSE

SESSION – 2023-24

MA POLITICAL SCIENCE 3rd SEM

S.NO.	NAME	EMAIL	CONTACT	MARKS
1.	Hulsi	hulsiyadav02@gmail.com	8817331085	27 / 30
2.	Dharni nagwanshi	Dharninagvanshi2001@gmail.com	6265560564	29 / 30
3.	Nisha	nishamandavi960@gmail.com	9343138348	25 / 30
4.	Radhika	radhikanishad142000@gmall.co	7489606265	25 / 30
5.	Ishwari	Ishu kosariya 0177@gimelcom	6268940787	12 / 30
6.	Lileshwar	lileshwarkorram2@gmail.com	6268730239	25 / 30
7.	Monika	Monikasahu26092000@gmail.com	9109708597	25 / 30
8.	Durgeshwari	Durgishwarisahu1530@gmai.com	8103977937	24 / 30
9.	Haseena	haseenasahu8@gmail.com	7805845508	26 / 30
10.	Neetu	neetusahu817@gmail.com	7489206930	26 / 30
11.	Jagriti	jagritisahu522@gmail.com	6267943238	24 / 30
12.	Minakshi	Minakshisahu975@gmail Com	9302443938	22 / 30
13.	Sarita	Saritayadaw647@gmail.com	9399033053	26 / 30
14.	yogeshwari	yog2000gmell.com	9098127117	18 / 30
15.	Dhaneshwari	dhaneshwarinetam908@gmail.com	6268188271	25 / 30

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ATTENDANCE SHEET

SESSION – 2023-24

MA POLITICAL SCIENCE 3rd SEM

Name	28/9	29/9	30/9	03-10-2023	04-10-2023	05-10-2023	06-10-2023	07-10-2023	09-10-2023	10-10-2023	11-10-2020	12-10-2023	13-10-2023	14-10-2023	16-10-2024	17-10-2023	18-10-2023	19-10		21-10-2023
Dhaneshwari	A	A	A	A	A	A	A	A	p	p	A	P	A	A	A	A	p	A	A	P
Dharni	P	P	A	A	A	p	p	p	p	P	p	P	A	A	p	P	p	P	p	P
Dhurgeshwari	P	P	A	A	p	p	p	p	A	P	p	P	A	p	A	P	p	A	A	P
Haseena	P	P	p	p	p	p	p	p	p	P	p	P	p	p	p	P	P	P	p	P
Hulshi	P	P	A	A	A	p	A	p	p	P	p	P	A	A	p	P	P	P	p	P
Ishwari	A	p	A	A	p	A	A	A	p	A	A	A	A	A	A	P	P	A	p	P
Jagriti	A	A	A	A	A	p	p	p	p	p	A	P	p	A	A	P	P	A	p	P
Meera	A	A	A	A	A	A	A	A	p	A	A	A	A	A	A	A	P	A	A	A
Minakshi	A	p	A	A	p	p	p	p	p	P	p	P	A	p	p	A	P	A	A	P
Monika	P	P	p	p	p	p	p	p	p	P	p	P	A	A	A	P	P	A	A	P
Neetu	P	P	p	A	p	p	p	p	p	P	p	P	p	p	p	A	p	A	p	P
Nisha	P	P	A	A	p	p	p	p	p	P	p	P	A	A	p	P	A	P	A	A
Radhika	P	P	p	p	A	p	p	p	P	P	p	P	A	A	A	P	A	A	A	P
Jhya	A	p	A	A	A	A	A	p	P	P	p	P	A	A	A	P	A	A	A	A
sarita	A	A	A	A	A	p	p	p	P	p	P	P	p	A	A	P	A	A	A	P
Lileshwar	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	p	A	A	A	A

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SESSION – 2023-24

MA POLITICAL SCIENCE 1ST SEM

Name					04-10-2023	05-10-2023	06-10-2023	07-10-2023	09-10-2023	10-10-2023	11-10-2023	12-10-2023	13-10-2023	14-10-2023	16-10-2023	17-10-2023	18-10-2023			21-10-2023
Dhaneshwari	P	p	p	A	A	p	p	A	A	P	p	P	p	A	A	A	P	P	A	
Dhaneshwari Yadav	P	p	A	A	p	p	p	p	p	P	p	P	p	p	p	P	P	P	P	P
Dineshwari	P	P	P	A	P	P	P	P	p	P	p	P	p	p	p	P	P	P	P	P
Domeshwari	A	A	A	A	A	A	A	p	p	A	p	A	p	p	P	P	P	P	P	P
Gayatri	P	p	p	A	p	p	p	A	p	A	A	A	A	A	p	P	P	P	P	P
Kalpana	P	p	p	A	p	A	A	A	p	P	A	P	A	A	p	P	P	P	P	P

Name																				
Laxmi	P	p	p	p	p	p	p	p	p	P	p	P	p	p	p	P	P	P	P	P
Lukeshwari	P	p	p	A	p	p	A	A	A	P	p	A	A	A	A	A	A	P	P	p
Menka	A	p	p	A	A	A	A	A	A	P	p	P	A	A	P	P	A	P	P	P
Nikhil	A		p	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	P
Omshashi	P	p	p	A	A	p	p	A	P	p	P	p	A	A	P	P	P	A	P	
Pratibha		p	p	p	p	p	p	p	p	P	p	P	p	p	p	P	P	P	P	P
Pratima	P	p	p	A	A	A	A	A	A	P	A	A	A	p	p	A	A	A	P	P
Priyanka	A	A	p	A	p	p	p	p	A	P	A	P	p	A	p	P	P	A	P	P
Sonal	P	p	p	A	A	A	A	p	p	P	A	P	A	p	A	P	P	A	A	P
Tomeshwari	A	A	p	A	p	A	A	A	A	P	A	A	A	A	A	A	A	A	A	A
Tukeshwari	A	p	p	A	A	A	A	A	A	P	P	P	p	A	A	A	A	P	P	P
Vidhya Bharthi	A	A	p	A	p	p	p	p	p	P	A	P	p	p	p	P	P	A	P	P
Yogeshwari	P	p	p	A	p	p	p	p	p	P	A	A	p	p	P	P	A	P	P
Yushu	P	p	p	A	p	p	p	p	p	A	p	P	p	p	P	P	P	P	P	P

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t. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Basic Computer Course" (BCC02)

From 25th September to 21th October 2023

Jointly Organized by Departments of

Political Science Department & Computer Science Department

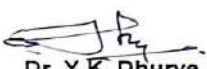Lt. DBT Government College Gurur, District – Balod, C.G., India
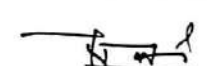
rtificate No.
BCC02-2023/01

Date of Issue
07.11.2023

Course Certificate

is is to certify that **Dr/Mr/Ms Hulsi** father's name **Dr/Mr Teeju Ram** of class – **M.A. Political Science** d Semester) from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one nth Value Added Course on **"Basic Computer Course" (BCC02)** jointly organized by Departments of litical Science and Computer Science held on 25th September to 21th October 2023. He/She pass out & t score **90%**. We wish him / her a very good luck for his / her future endeavor.

Dr. Y.K. Dhurve	Mr. L. Hirwani	Mr. Gousewak Prasad	Mr. K.L. Rawte
OD & Course Coordinator	HOD	Coordinator	Principal
eptt. of Political Science	Deptt. of Computer Science	IQAC	Lt DBT Govt. College, Gurur (C G.)

.t. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Basic Computer Course" (BCC02)

From 25th September to 21th October 2023

Jointly Organized by Departments of

Political Science Department & Computer Science Department

Lt. DBT Government College Gurur, District – Balod, C.G., India

rtificate No.
-BCC02-2023/30

Date of Issue
07.11.2023

Course Certificate

iis is to certify that **Dr/Mr/Ms Pratima Sahu** father's name **Dr/Mr Pratap Singh** of class – **M.A. Political** ience (1st Semester) from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has rticipated in one month Value Added Course on **"Basic Computer Course" (BCC02)** jointly organized by epartments of Political Science and Computer Science held on 25th September to 21th October 2023. /She pass out & got score **66.67 %**. We wish him / her a very good luck for his / her future endeavor.

Dr. Y.K. Dhurve	Mr. L. Hirwani	Mr. Gousewak Prasad	Mr. K.L. Rawte
OD & Course Coordinator	HOD	Coordinator	Principal
leptt. of Political Science	Deptt. of Computer Science	IQAC	Lt DBT Govt. College, Gurur (C.G.)

t. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Basic Computer Course" (BCC02)

From 25th September to 21th October 2023

Jointly Organized by Departments of

Political Science Department & Computer Science Department
Lt. DBT Government College Gurur, District – Balod, C.G., India
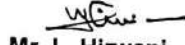
rtificate No.
BCC02-2023/02

Date of Issue
07.11.2023

Course Certificate

is is to certify that Dr/Mr/Ms **Dharni** father's name **Dr/Mr Net Ram** of class – **M.A. Political Science** Semester) from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one nth Value Added Course on **"Basic Computer Course"** (BCC02) jointly organized by Departments of litical Science and Computer Science held on **25th September to 21th October 2023**. He/She pass out & t score **96.67 %** . We wish him / her a very good luck for his / her future endeavor.
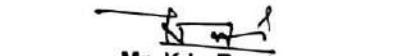
Dr. Y.K. Dhurve
D & Course Coordinator
eptt. of Political Science

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College, Gurur (C.G.)

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t. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Basic Computer Course" (BCC02)

From 25th September to 21th October 2023

Jointly Organized by Departments of

Political Science Department & Computer Science Department
Lt. DBT Government College Gurur, District – Balod, C.G., India

rtificate No.
BCC02-2023/03

Date of Issue
07.11.2023

Course Certificate

is is to certify that Dr/Mr/Ms **Nisha** father's name **Dr/Mr Chetan Lal** of class – **M.A. Political Science** Semester) from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one nth Value Added Course on **"Basic Computer Course"** (BCC02) jointly organized by Departments of litical Science and Computer Science held on **25th September to 21th October 2023**. He/She pass out & t score **83.33 %** . We wish him / her a very good luck for his / her future endeavor.

Dr. Y.K. Dhurve
D & Course Coordinator
eptt. of Political Science

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College, Gurur (C.G.)

.t. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Basic Computer Course" (BCC02)

From 25th September to 21th October 2023

Jointly Organized by Departments of

Political Science Department & Computer Science Department

Lt. DBT Government College Gurur, District – Balod, C.G., India

Course Certificate

rtificate No.
-BCC02-2023/29

Date of Issue
07.11.2023

is is to certify that Dr/Mr/Ms **Yushu Sahu** father's name Dr/Mr **Than Singh** of class – **M.A. Political ience (1st Semester)** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has rticipated in one month Value Added Course on **"Basic Computer Course" (BCC02)** jointly organized by partments of Political Science and Computer Science held on **25th September to 21th October 2023**. :/She pass out & got score **90 %** . We wish him / her a very good luck for his / her future endeavor.

Dr. Y.K. Dhurve
JD & Course Coordinator
eptt. of Political Science

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College, Gurur (C.G.)

Co-ordinator
IQAC
Government College Gurur
Dist. Balod (C.G.)

Principal
Govt. College, Gurur
Dist. - Balod (C.G.)

Government College Gurur
Distt. Balod (C.G.)

Value added course – Telly course VAC-23

कार्यालय प्राचार्य, स्व.ड़ारण बाई तारम शासकीय महाविद्यालय गुरूर

(पूर्व नाम – शासकीय नवीन महाविद्यालय गुरूर)

जिला – बालोद, छ.ग, भारत

Ph No : 07749 – 265461   Email : gururgovernmentcollege@gmail.com   Website : gcgurur.org.in

Activity Report

Session – 2023-24

गतिविधि का नाम	टैली मूल्य वर्धित कोर्स
दिनांक / अवधि एवं समय	30 अक्टूबर से 10 दिसम्बर 2023 तक
आयोजक समिति या विभाग का नाम	वाणिज्य विभाग एवं कम्प्यूटर विभाग के संयुक्त तत्वाधान
आयोजन कक्ष / स्थान	कक्ष क्रमांक 04 कम्प्यूटर लैब
गतिविधि आयोजन का उद्देश्य	छात्र–छात्राओं को लेखांकन प्रणाली एवं कम्प्यूटर दक्षता में सुधार करना।
गतिविधि के प्रकार	सह–पाठ्योत्तर
संक्षिप्त जानकारी	बी कॉम के छात्र–छात्राओं को टैली लेखांकन का कोर्स कराया गया जिसमें कुल 16 छात्र–छात्राओं ने भाग लिए। टैली कोर्स के माध्यम से विद्यार्थियों में लेखांकन कौशल के साथ–साथ कम्प्यूटर एवं सामान्य ज्ञान व दक्षता में सुधार हुआ। यह कार्यक्रम कम्प्यूटर विभाग के संयुक्त तत्वाधान में आयोजित किया गया।
प्रतिभागियों की संख्या	16
संलग्न –	सूचना पत्र, विद्यार्थियों की सूची, उपस्थिति पत्रक

Activity Co-ordinator
In-Charge Professor
Government College Gurur
Dist. Balod (C.G.)

IQAC Co-ordinator
Co-ordinator
I. Q. A. C.
Govt. College Gurur

Principal
Principal
Government College Gurur
Dist. Balod (C.G.)

प्रति,

प्राचार्य महोदय

शासकीय महाविद्यालय गुरुर

जिला बालोद, छ.ग.

विषय –: वाणिज्य विभाग द्वारा मूल्य वर्धित कोर्स कराने की अनुमति बाबत्

महोदय जी,
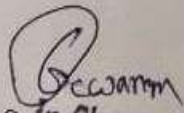
विषयान्तर्गत निवेदन है कि सत्र 2023–24 में महाविद्यालय में वाणिज्य विभाग व कम्प्यूटर विभाग के संयुक्त तत्वाधान में मूल्य वर्धित कोर्स कराया जाना प्रस्तावित है।

अतः महोदय से आग्रह है कि उक्त गतिविधियां कराने की अनुमति प्रदान करने एवं अन्य विषय के प्राध्यापकों को उक्त गतिविधि के लिए कार्यमुक्त करने का कष्ट करे।

धन्यवाद

दिनॉक 10 / 10 / 2023

अनुमति प्रदान
की जाती है।
प्राचार्य
10.10.23

In-Charge Professor
Government College Gurur
Dist. Balod (C.G.)
शासकीय महाविद्यालय गुरुर

Department of Commerce

Value Added Course Session 2023- 24

01. Name of Course: **Tally and Accounting**   Code : VAC-TC01

02. Name of Department: **Commerce Department**   Duration: 30 Hours

03. Course Objectives & Course Outcomes:

Course Objectives	Course Outcomes
➤ To familiarize computer accounting practices as per Indian norms ➤ To introduce Accounting software whsich indeed helps a small and medium business.	➤ Students will understand all functions of accounting taxation and payroll that a particularly midsized business needs.

04. Syllabus:

Module 01	Module 02
Basics of Accounting: Introduction, Types of accounts, Golden rules of accounting, Accounting principles, Concepts and Conventions, Double entry system of book keeping, Mode of accounting, Financial statement, Transactions and Maintaining records of transactions.	**Fundamentals of Tally ERP 9:** Introduction of Tally ERP 9, History of Tally, Getting functions with Tally ERP 9, Company features, Configuration, Creation and setting up of company in Tally ERP 9.
Accounting Master in Tally ERP 9: F11 features, F12: configurations (Chart of Groups, Groups, Multiple Groups, Ledgers, Multiple Ledgers), Setting of accounting heads.	**Account with Inventory Masters in Tally ERP 9:** Inventory Masters in Tally ERP9 - Stock Groups, Multiple Stack Groups, Stack Categories, Multiple Stock Categories, Units of Measure, Godowns, Stock Items. **Vouchers entries in Tally ERP 9 –** Introduction, Types of Vouchers, Chart of Vouchers, Accounting Vouchers, Inventory Vouchers and Invoicing.	**Advanced Accounting in Tally ERP 9:** Bill wise details, Cost centers and Cost Categories, Multiple currencies, Interest calculations, Budget and Controls, Scenario Management, Bank Reconciliation, Report analysis. Trading Account. Profit and Loss account and Balance Sheet.

05. Reference of Books:

01. Tally ERP 9 Training guide by Asok K. Nadhani, BPB Publications.
02. Tally 9 in simple steps, Kogent Solutions Inc. Joh Wiley & Sons.
03. Tally ERP 9 Made Simple: Basic Financial Accounting, BPB Publisher.
04. Krishnan, Avichi, Tally ERP 9 for Real Time Accounting.

HOD **Commerce Department** In-Charge Professor Government College Gurur Dist. Balod (C.G.)	**Coordinator** **IQAC** Co-ordinator IQAC Government College Gurur Dist. Balod (C.G.)	**Principal** Government College Gurur Principal Government College Gurur Dist. Balod (C.G.)

Lt. DBT Government College Gurur, District – Balod, C.G.
List of Registed Students

Value Added Course - Tally – *2023-24*

.No.	Name	Father's Name	Class
01	Aarti Patel	SHANKARLAL	B.Com I
02	Bhavana	VINOD KUMAR	B.Com I
03	Bhumika Sahu	DHATA RAM	B.Com I
04	Devika	RUPESH KUMAR	B.Com I
05	Isha	OMPRAKASH	B.Com I
06	Jagriti Patel	AAVESH KUMAR	B.Com I
07	Jagriti/Bhuvan	BHUVAN LAL	B.Com I
08	Kiran	NARAYAN NISHAD	B.Com I
09	Savita	RAJESH KUMAR	B.Com I
10	Vandana	JITENDRA KUMAR	B.Com I
11	Kirti	KHAMBHAN LAL	B.Com I
12	Niteshwari	PRITAM SINGH	B.Com I
13	Yaditi	KUMESHWAR	B.Com I
14	Nigita	PRATAP SINGH	B.Com I
15	Kavita	PARMESHWAR	B.Com I
16	Gangotri	CHAUTH Ram	B.Com I

Co-ordinator
IQAC
Government College Gurur
Dist. Balod (C.G.)

Principal
Govt. College, Gurur
Dist. - Balod (C.G.)

Office of the principal, Late Daran Bai Taram Government College Gurur

District - Balod (Chhattisgarh), INDIA

(Affiliated by Hemchand Yadav Vishvavidyalya Durg, Chhattisgarh India)

Ph No: 07749-265461, E-mail: gururgovernmentcollege@gmail.com, Website: gcgurur.org.in

ATTENDANCE SHEET
VALUE ADDED COURSE- Telly ERP 9 & Accounting
SESSION – 2023-24 - B.COM 1st YEAR

S.N.	NAME	October 30	31	01	03	04	06	08	09	18	20	21	22	23	25	26	DEC 2023 04	06	07
1	Aarti Patel	p	p	p	p	p	p	p	A	p	p	p	p	p	p	p	A	p	p
2	Bhavana	p	P	P	P	A	P	P	P	P	P	A	P	P	P	P	P	p	P
3	Bhumika Sahu	p	p	p	p	p	p	A	p	p	p	p	p	A	p	p	P	A	p
4	Devika	p	P	P	P	p	P	P	P	P	P	P	P	P	P	P	P	P	P
5	Isha	p	P	P	P	p	P	P	P	P	A	P	P	P	P	P	P	P	P
6	Jagriti Patel	p	A	A	A	A	P	P	A	P	P	P	P	P	P	P	P	P	P
7	Jagriti/Bhuvan	p	A	A	A	A	P	P	P	P	P	P	P	P	P	P	A	P	P
8	Kiran	p	A	A	A	A	P	P	P	P	A	P	P	P	P	A	P	P	P
9	Savita	p	p	p	P	p	P	P	P	P	P	P	P	P	P	P	A	A	P

#	Name																		
10	Vandana	p	A	A	A	A	P	P	P	P	P	P	P	P	P	P	p	A	P
11	Kirti	A	p	p	A	A	P	P	P	P	P	P	P	P	P	P	p	A	P
12	Niteshwari	A	p	p	P	p	P	P	P	P	P	P	P	P	P	P	p	p	P
13	Yaditi	A	p	p	P	A	P	P	P	P	P	P	P	P	P	P	p	p	P
14	Nigita	A	p	p	P	A	P	P	P	P	P	P	P	P	P	P	p	p	P
15	Kavita	A	A	A	P	p	P	P	P	P	P	P	P	P	P	P	p	p	P
16	Gangotri	A	A	A	p	p	P	P	P	P	P	P	P	P	P	P	p	p	P

In-Charge Professor
Government College Gurur
Dist. Balod (C.G.)

Co-ordinator
IQAC
Government College Gurur
Dist. Balod (C.G.)

Principal
Government College Gurur
Dist. Balod (C.G.)

Lt. DBT Government College Gurur, District – Balod, C.G.
List of Certificates issued to Passed Students

Value Added Course - Tally – *2023-24*
Certificate Issued Date 18- 01 - 2024

S.No.	Name	Father's Name	Class	Certificate Number
01	Aarti Patel	SHANKARLAL	B.Com I	VAC-Tally-2023/01
02	Bhavana	VINOD KUMAR	B.Com I	VAC-Tally-2023/02
03	Bhumika Sahu	DHATA RAM	B.Com I	VAC-Tally-2023/03
04	Devika	RUPESH KUMAR	B.Com I	VAC-Tally-2023/04
05	Isha	OMPRAKASH	B.Com I	VAC-Tally-2023/05
06	Jagriti Patel	AAVESH KUMAR	B.Com I	VAC-Tally-2023/06
07	Jagriti/Bhuvan	**BHUVAN LAL**	B.Com I	VAC-Tally-2023/07
08	Kiran	NARAYAN NISHAD	B.Com I	VAC-Tally-2023/08
09	Savita	RAJESH KUMAR	B.Com I	VAC-Tally-2023/09
10	Vandana	**JITENDRA KUMAR**	B.Com I	VAC-Tally-2023/10
11	Kirti	KHAMBHAN LAL	B.Com I	VAC-Tally-2023/11
12	Niteshwari	**PRITAM SINGH**	B.Com I	VAC-Tally-2023/12
13	Yaditi	**KUMESHWAR**	B.Com I	VAC-Tally-2023/13
14	Nigita	PRATAP SINGH	B.Com I	VAC-Tally-2023/14
15	Kavita	PARMESHWAR	B.Com I	VAC-Tally-2023/15
16	Gangotri	**CHAUTH Ram**	B.Com I	VAC-Tally-2023/16

Co-ordinator
IQAC
Government College Gurur
Dist. Balod (C.G.)

Principal
Govt. College, Gurur
Dist. - Balod (C.G.)

Lt. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Tally"
From 30th Ocober 2023 to 10th December 2023.

Jointly Organized by Departments of

Commerce Department & Computer Science Department
Lt. DBT Government College Gurur, District – Balod, C.G., India

Course Certificate

Certificate No.
VAC-Tally-2023/16

Date of Issue
28.02.2024

This is to certify that Dr/Mr/Ms **Gangotri** father's name Dr/Mr **Chaut Ram** of class – **B.Com 1st Year** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on " **Tally** " jointly organized by Departments of Commerce and Computer Science held on 30th Ocober 2023 to 10th December 2023 He/She pass out & got score 75 % . We wish him / her a very good luck for his / her future endeavor.

Mr. Gousewak Prasad
HOD & Course Coordinator
Deptt. of Commerce

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College, Gurur (C.G.)

Lt. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Tally"
From 30th Ocober 2023 to 10th December 2023.

Jointly Organized by Departments of

Commerce Department & Computer Science Department
Lt. DBT Government College Gurur, District – Balod, C.G., India

Course Certificate

Certificate No.
VAC-Tally-2023/15

Date of Issue
28.02.2024

This is to certify that Dr/Mr/Ms **Kavita** father's name Dr/Mr **Parmeshwar** of class – **B.Com 1st Year** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on " **Tally** " jointly organized by Departments of Commerce and Computer Science held on 30th Ocober 2023 to 10th December 2023 He/She pass out & got score 75 % . We wish him / her a very good luck for his / her future endeavor.

Mr. Gousewak Prasad
HOD & Course Coordinator
Deptt. of Commerce

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College, Gurur (C.G.)

Lt. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Tally"
From 30th Ocober 2023 to 10th December 2023.
Jointly Organized by Departments of

Commerce Department & Computer Science Department
Lt. DBT Government College Gurur, District – Balod, C.G., India

Certificate No.
VAC-Tally-2023/14

Date of Issue
28.02.2024

Course Certificate

This is to certify that **Dr/Mr/Ms Nigita** father's name **Dr/Mr Pratap Singh** of class – **B.Com 1st Year** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on " **Tally** " jointly organized by Departments of Commerce and Computer Science held on **30th Ocober 2023 to 10th December 2023** He/She pass out & got score **69 %** . We wish him / her a very good luck for his / her future endeavor.

Mr. Gousewak Prasad
HOD & Course Coordinator
Deptt. of Commerce

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College, Gurur (C.G.)

Lt. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Tally"
From 30th Ocober 2023 to 10th December 2023.
Jointly Organized by Departments of

Commerce Department & Computer Science Department
Lt. DBT Government College Gurur, District – Balod, C.G., India

Certificate No.
VAC-Tally-2023/13

Date of Issue
28.02.2024

Course Certificate

This is to certify that **Dr/Mr/Ms Yaditi** father's name **Dr/Mr Kumeshwar** of class – **B.Com 1st Year** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on " **Tally** " jointly organized by Departments of Commerce and Computer Science held on **30th Ocober 2023 to 10th December 2023**. He/She pass out & got score **73 %** . We wish him / her a very good luck for his / her future endeavor.

Mr. Gousewak Prasad
HOD & Course Coordinator
Deptt. of Commerce

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College, Gurur (C.G.)

Lt. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Tally"
From 30th Ocober 2023 to 10th December 2023.

Jointly Organized by Departments of

Commerce Department & Computer Science Department
Lt. DBT Government College Gurur, District – Balod, C.G., India

Certificate No.
VAC-Tally-2023/12

Date of Issue
28.02.2024

Course Certificate

This is to certify that Dr/Mr/Ms **Niteshwari** father's name Dr/Mr **Pritam Singh** of class – **B.Com 1st Year** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on " **Tally** " jointly organized by Departments of Commerce and Computer Science held on **30th Ocober 2023 to 10th December 2023.** He/She pass out & got score **75 %** . We wish him / her a very good luck for his / her future endeavor.

Mr. Gousewak Prasad
HOD & Course Coordinator
Deptt. of Commerce

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College, Gurur (C.G.)

Lt. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Tally"
From 30th Ocober 2023 to 10th December 2023.

Jointly Organized by Departments of

Commerce Department & Computer Science Department
Lt. DBT Government College Gurur, District – Balod, C.G., India

Certificate No.
VAC-Tally-2023/11

Date of Issue
28.02.2024

Course Certificate

This is to certify that Dr/Mr/Ms **Kirti** father's name Dr/Mr **Khambhan Lal** of class – **B.Com 1st Year** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on " **Tally** " jointly organized by Departments of Commerce and Computer Science held on **30th Ocober 2023 to 10th December 2023** He/She pass out & got score **75 %** . We wish him / her a very good luck for his / her future endeavor.

Mr. Gousewak Prasad
HOD & Course Coordinator
Deptt. of Commerce

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College, Gurur (C.G.)

Lt. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Tally"
From 30th Ocober 2023 to 10th December 2023.
Jointly Organized by Departments of
Commerce Department & Computer Science Department
Lt. DBT Government College Gurur, District – Balod, C.G., India

Course Certificate

Certificate No.
VAC-Tally-2023/10

Date of Issue
28.02.2024

This is to certify that Dr/Mr/Ms **Vandana** father's name Dr/Mr **Jitendra Kumar** of class – **B.Com 1st Year** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on **" Tally "** jointly organized by Departments of Commerce and Computer Science held on **30th Ocober 2023 to 10th December 2023** He/She pass out & got score **75 %** . We wish him / her a very good luck for his / her future endeavor.

Mr. Gousewak Prasad
HOD & Course Coordinator
Deptt. of Commerce

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College, Gurur (C.G.)

Lt. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Tally"
From 30th Ocober 2023 to 10th December 2023.
Jointly Organized by Departments of
Commerce Department & Computer Science Department
Lt. DBT Government College Gurur, District – Balod, C.G., India

Course Certificate

Certificate No.
VAC-Tally-2023/09

Date of Issue
28.02.2024

This is to certify that Dr/Mr/Ms **Savita** father's name Dr/Mr **Rajesh Kumar** of class – **B.Com 1st Year** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on **" Tally "** jointly organized by Departments of Commerce and Computer Science held on **30th Ocober 2023 to 10th December 2023** He/She pass out & got score **75 %** . We wish him / her a very good luck for his / her future endeavor.

Mr. Gousewak Prasad
HOD & Course Coordinator
Deptt. of Commerce

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College, Gurur (C.G.)

Lt. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Tally"
From 30th Ocober 2023 to 10th December 2023.
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Lt. DBT Government College Gurur, District – Balod, C.G., India

Certificate No.
VAC-Tally-2023/08

Date of Issue
28.02.2024

Course Certificate

This is to certify that **Dr/Mr/Ms Kiran** father's name **Dr/Mr Narayan Nishad** of class – **B.Com 1st Year** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on " **Tally** " jointly organized by Departments of Commerce and Computer Science held on **30th Ocober 2023 to 10th December 2023.** He/She pass out & got score **75 %** . We wish him / her a very good luck for his / her future endeavor.

Mr. Gousewak Prasad
HOD & Course Coordinator
Deptt. of Commerce

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
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Lt. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Tally"
From 30th Ocober 2023 to 10th December 2023.
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Lt. DBT Government College Gurur, District – Balod, C.G., India

Certificate No.
VAC-Tally-2023/07

Date of Issue
28.02.2024

Course Certificate

This is to certify that **Dr/Mr/Ms Jagriti** father's name **Dr/Mr Bhuvan lal** of class – **B.Com 1st Year** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on " **Tally** " jointly organized by Departments of Commerce and Computer Science held on **30th Ocober 2023 to 10th December 2023** He/She pass out & got score **70 %** . We wish him / her a very good luck for his / her future endeavor.

Mr. Gousewak Prasad
HOD & Course Coordinator
Deptt. of Commerce

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College, Gurur (C.G.)

Lt. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Tally"
From 30th Ocober 2023 to 10th December 2023.
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Lt. DBT Government College Gurur, District – Balod, C.G., India

Certificate No.
VAC-Tally-2023/06

Date of Issue
28.02.2024

Course Certificate

This is to certify that Dr/Mr/Ms **Jagrii Patel** father's name Dr/Mr **Aavesh Kumar** of class – **B.Com 1st Year** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on **" Tally "** jointly organized by Departments of Commerce and Computer Science held on **30th Ocober 2023 to 10th December 2023** He/She pass out & got score **75 %** . We wish him / her a very good luck for his / her future endeavor.

Mr. Gousewak Prasad
HOD & Course Coordinator
Deptt. of Commerce

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College, Gurur (C.G.)

Lt. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Tally"
From 30th Ocober 2023 to 10th December 2023.
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Lt. DBT Government College Gurur, District – Balod, C.G., India

Certificate No.
VAC-Tally-2023/05

Date of Issue
28.02.2024

Course Certificate

This is to certify that Dr/Mr/Ms **Isha** father's name Dr/Mr **Omprakash** of class – **B.Com 1st Year** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on **" Tally "** jointly organized by Departments of Commerce and Computer Science held on **30th Ocober 2023 to 10th December 2023**. He/She pass out & got score **80 %** . We wish him / her a very good luck for his / her future endeavor.

Mr. Gousewak Prasad
HOD & Course Coordinator
Deptt. of Commerce

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College, Gurur (C.G.)

Lt. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Tally"
From 30th Ocober 2023 to 10th December 2023
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Lt. DBT Government College Gurur, District – Balod, C.G., India

Course Certificate

This is to certify that Dr/Mr/Ms **Devika** father's name Dr/Mr **Rupesh Kumar** of class – **B.Com 1st Year** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on **" Tally "** jointly organized by Departments of Commerce and Computer Science held on **30th Ocober 2023 to 10th December 2023** He/She pass out & got score **75 %** . We wish him / her a very good luck for his / her future endeavor.

Mr. Gousewak Prasad
HOD & Course Coordinator
Deptt. of Commerce

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College, Gurur (C.G.)

Lt. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

Value Added Course on "Tally"
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Lt. DBT Government College Gurur, District – Balod, C.G., India

Course Certificate

This is to certify that Dr/Mr/Ms **Bhumika** father's name Dr/Mr **Dhaa Ram** of class – **B.Com 1st Year** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on **" Tally "** jointly organized by Departments of Commerce and Computer Science held on **30th Ocober 2023 to 10th December 2023**. He/She pass out & got score **72 %** . We wish him / her a very good luck for his / her future endeavor.

Mr. Gousewak Prasad
HOD & Course Coordinator
Deptt. of Commerce

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
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Lt. Daran Bai Taram Government College Gurur, District – Balod, C.G., India

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Lt. DBT Government College Gurur, District – Balod, C.G., India

Date of Issue
28.02.2024

Course Certificate

This is to certify that **Dr/Mr/Ms Bhavana** father's name **Dr/Mr Vinod** of class – **B.Com 1st Year** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on " **Tally** " jointly organized by Departments of Commerce and Computer Science held on **30th Ocober 2023 to 10th December 2023** He/She pass out & got score **70 %** . We wish him / her a very good luck for his / her future endeavor.

Mr. Gousewak Prasad
HOD & Course Coordinator
Deptt. of Commerce

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
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Date of Issue
28.02.2024

Course Certificate

This is to certify that **Dr/Mr/Ms Aarti Patel** father's name **Dr/Mr Shankar lal** of class – **B.Com 1st Year** from **Lt. Daran Bai Taram Government College Gurur, Chhattisgarh** has participated in one month Value Added Course on " **Tally** " jointly organized by Departments of Commerce and Computer Science held on **30th Ocober 2023 to 10th December 2023**. He/She pass out & got score **75 %** . We wish him / her a very good luck for his / her future endeavor.

Mr. Gousewak Prasad
HOD & Course Coordinator
Deptt. of Commerce

Mr. L. Hirwani
HOD
Deptt. of Computer Science

Mr. Gousewak Prasad
Coordinator
IQAC

Mr. K.L. Rawte
Principal
Lt DBT Govt. College, Gurur (C.G.)

Co-ordinator
IQAC
Government College Gurur
Dist. Balod (C.G.)

Principal
Govt. College, Gurur
Dist. - Balod (C.G.)